

**Programme for the
Association of Tongue-tie Practitioners Business Day**

Tuesday 9th October 2018 10am - 4.30pm
Wanstead Quaker Meeting House,
Bush Road,
London, E11 3AU

Please note details are subject to change

Time	Subject	Facilitator
9.30-45	Registration and coffee	
9.45 am	Welcome	Sarah Oakley ATP Chair and Committee Member
10am- 12.30 Including a refreshment break	Presentation and discussions to include <ul style="list-style-type: none"> • Business planning • Pricing & payments • Data protection • Managing your reputation • Exit strategy 	Jo Farragher Business Journalist
1-1.30pm	Lunch and networking	Drinks will be provided but please bring your own lunch
1.30-2pm	Welcome to the afternoon Icebreaker on your own achievements	Vicky Jordan ATP Website Manager and Committee Member
2pm - 3.30pm	How can the ATP help you with keeping up to date	Suzanne Barber ATP Minutes Secretary and Committee Member



**Association of
Tongue-tie Practitioners**

	Professionalism between colleagues	Vicky
	Care Quality Commission - do we need to be registered? Use of logo's How can you help the ATP at conferences and meetings	Sarah
	How can YOU help the ATP and how can the ATP help YOUR business	Vicky and Deb Wilson ATP Membership Secretary and Committee Member
3.30-4.15pm To include a working coffee / tea break	Planning for the next 3- 6 months	Lynn Timms ATP Sales Officer and Committee Member
4.15-30 pm	Closing comments and feedback	Lynn